







**STATE OF NEW HAMPSHIRE
BOARD OF PHARMACY**

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Frequently Asked Questions:
Chapter Ph 800 Pharmacy Technicians

1. Can you provide additional information about the “board approved data entry module” that technicians must complete annually as referenced in Ph 807.02(d)?

NH Certified Pharmacy Technicians do not require this additional training as they already receive appropriate training in order to be certified. The program is meant for registered pharmacy technicians who will be doing data entry and this training for these registered techs must provide general data entry training. The Board has not provided specific requirements for course content of the module at this time. Each of these programs will be approved on a case-by-case basis by the Board. This training requirement will be phased in over the next year and fully implemented by 2016.

2. Section Ph 803.01(e)(1) of the revised pharmacy technician rules regarding certified technicians, mentions that 600 hours of training is required under the direction of a pharmacist and if this pharmacy technician's duties include the compounding of sterile or non-sterile prescription products that they have completed a Board approved training program on the safe compounding of medications. What programs and training have been approved?

To date, the sterile compounding training offered by Critical Care and ASHP have been approved by the Board. Training from other providers needs to be approved by the Board on a case-by-case basis.

3. If the pharmacist-in-charge is not comfortable signing off on section 4 of the pharmacy technician renewal form (PT-2), can I still be a NH certified technician?

No, if the pharmacist-in-charge does not sign off on section 4 attesting that you have been provided with training adequate to allow you to safely take on the additional duties stated in section Ph 807.03 of the new rules, then you cannot be NH certified nor are you allowed to perform these additional duties.

4. Does the module require board approval if it is an ACPE Accredited course regarding data entry?

Even if a module is ACPE approved, it must be approved by the Board (case-by-case basis).

5. Will completion of an online training for data entry meet this requirement?

No. Hands-on or interactive training will be necessary to meet the requirement.

6. In section 803, it states that a technician shall have 80 hours of on-the-job training and register with the Board within 15 days. What if an employee hasn't completed the 80 hours of training in 15 days?

A technician is required to register with the Board within 15 days of employment. If the employee is not able to receive 80 hours of training in 15 days (i.e.: part time employee), a letter from the PIC must be included with the application. The letter must explain the circumstances and state the anticipated date when the 80 hour training will be completed.

7. In section 807, why does it state that a technician is to be registered within 30 days of employment?

Section 807 grants the Pharmacist in Charge a window of 30 days to confirm that a newly hired technician is properly registered with the Board. It is important to note that this rule is not in conflict with the above mentioned rule in 803 and does not affect the responsibility of the technician to register with the Board within 15 days.

8. What if an employee has worked at the location prior to becoming a pharmacy technician?

Per the wording on the application, the start date listed should be the "starting date of employment as a pharmacy technician", not the start date of employment at the pharmacy in another capacity. The technician must be registered within 15 days of the start date listed on the application.

9. The new technician rules imply that there will be two types of technicians in New Hampshire (registered technicians and certified technicians), but my employer told me I will have to be certified. Is the Board requiring that all technicians become nationally certified?

No, a pharmacy technician is not required to become nationally certified under the new rules. Conditions and requirements for continued employment as a technician with your employer is not a topic that will be addressed by the Board of Pharmacy and further questions should be directed to your supervisor or human resources department.

10. Under Section 806.04 (c) it states that all certified pharmacy technicians shall acquire 1.0 ACPET, AMA Category 1 and 2, or Board approved CEU's during the 12 months ... Can you please clarify what ACPET and AMA stand for?

CE's are not required as part of the registration renewal date of April 1, 2015. However, NH certified technicians who wish to renew as of April 1, 2016 must have earned 10 hours (1.0 CEU's) of CE as stated in section Ph 806.04(c) in the previous 12 months in order to renew their NH certified status (i.e. 10 hours of CE must be earned during the period running from 4/1/15 to 4/1/16). ACPET refers to the ACPE (Accreditation Council on Pharmacy Education) continuing education designated for Technicians. AMA refers to programs accredited by the American Medical Association, designated as Category 1 or 2 CME (Continuing Medical Education).

11. How can I determine what is a "Board approved CEU"?

If a program is not accredited by ACPET or AMA, it must be approved by the Board on an individual case-by-case basis.

12. *What is the Continuing Pharmacy Education (CPE) Monitor program and how will New Hampshire use it?*

The CPE Monitor program is managed by NABP and uses a unique ID (known as the e-Profile number) to track all CPE credits that an individual has received from various approved ACPE providers. The Board of Pharmacy in New Hampshire will use CPE Monitor to verify completion of CPE hours as required for certified pharmacy technicians.

13. *Are certified pharmacy technicians required to sign up with CPE Monitor and obtain an e-Profile number?*

Yes, signing up for CPE Monitor and registering for e-Profile numbers with NABP is required. A technician should also provide NABP with his or her NH Pharmacy Technician Registration number when signing up for an e-Profile so that the Board is able to verify completed CPE credits.

If you do not find an answer to your question in the above FAQ's, please email your question to the Board – pharmacy.board@nh.gov